

## EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Stuart McKeown at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to [stuart.mckeown@eastsussex.gov.uk](mailto:stuart.mckeown@eastsussex.gov.uk). For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL  
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

**FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 September 2023 TO 31 December 2023**

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor Nick Bennett – Lead Member for Resources and Climate Change

Vacancy – Lead Member for Economy

Councillor Claire Dowling – Lead Member for Transport and Environment

Councillor Carl Maynard – Lead Member for Adult Social Care and Health

Councillor Bob Bowdler – Lead Member for Children and Families

Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
11 Sep 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Holy Cross CE Primary School To update the Lead Member following the consultation on the proposed closure of Holy Cross CE Primary School and to seek approval for next steps.	<b>KD</b>		Report, other documents may also be submitted	Gary Langford 01273 481758
11 Sep 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Household Support Fund Round 4 Approval of the proposed use of the Household Support Fund Round 4 for the period 1 October – 31 March 2024 for the spend on children and families. A report is also being considered by the Lead Member	<b>KD</b>		Report, other documents may also be submitted	Jessica Stubbings 01323 463537

		for Adult Social Care and Health for the spend of this fund on adults.				
Between 12 Sep 2023 and 30 Sep 2023	Chief Operating Officer	Approve the disposal of Beacongate and The Gables, Crowborough Consideration of the offers received from marketing of both assets and selecting a preferred purchaser to support best value in accordance with s123 of the Local Government Act 1972. These assets were formerly used for the delivery of Adult Social Care Services.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Rebecca Lewis 07955 312371
15 Sep 2023	Lead Member for Adult Social Care and Health	Household Support Fund Round 4 (HSF4) Approval of the proposed use of the Household Support Fund Round 4 for the period (1 October – 31 March 2024) for the spend allocations managed by Adult Social care and Health (ASC&H) which include District and Borough allocations, Voluntary and Community Social Enterprise organisations (VCSE) allocations, allocations to Warmer Homes and allocations to Food Banks/Food Partnerships.  A report is also being considered by the Lead Member for Education and Inclusion, Special Educational Needs and Disability (EISEND) for the spend of the Household Support Fund on children and families.	<b>KD</b>		Report, other documents may also be submitted	Paul Bolton 01273 336353

18 Sep 2023	Lead Member for Resources and Climate Change	<p>East Sussex County Council 2022/2023 Modern Slavery Statement</p> <p>To provide a progress update of East Sussex County Council's Modern Slavery Statement to the Lead Member and to seek his signature of approval. The 2022/2023 statement relates to the steps taken by the Council during the financial year 1 April 2022 to 31 March 2023 to mitigate risks of modern slavery within its supply chains. Performance indicators are being developed as detailed in the statement and will be used to report on 2023/2024 activity.</p>			Report, other documents may also be submitted	Akilah Jardine 07815 473201
25 Sep 2023	Lead Member for Transport and Environment	<p>East Sussex County Council Community Match Scheme</p> <p>To seek approval from the Lead Member for Transport and Environment for the implementation of updated guidance and criteria for the Community Match Scheme.</p>			Report, other documents may also be submitted	Ruby Brittle 01273 337496
25 Sep 2023	Lead Member for Transport and Environment	<p>Revision of Joint Parking Boards</p> <p>To authorise setting up one Joint Parking Board for all four areas of Civil Parking Enforcement (CPE). We currently hold separate joint parking board in two areas, Lewes District and Hastings Borough with two meetings each year. We propose the new meeting will include Eastbourne Borough and following the introduced of CPE in 2020 Rother District.</p>			Report, other documents may also be submitted	Daniel Clarke 01323 464057

25 Sep 2023	Lead Member for Transport and Environment	<p>Petition to 'introduce a lorry route network similar to the one in West Sussex, so that HGVs are redirected away from narrow local roads in our villages'</p> <p>To consider whether the existing approach to freight movements in East Sussex, as set out in LTP3, needs updating and to consider HGV movements through Ringmer in order to respond to the petition calling on the County Council to introduce a lorry route network similar to the one in West Sussex.</p>	<b>KD</b>		Report, other documents may also be submitted	<p>Lisa Simmonds, Tessa Sweet-Escott 0345 6080190, 0345 6080190</p>
25 Sep 2023	Lead Member for Transport and Environment	<p>Eastbourne Town Centre Movement and Access Package Phase 2b &amp; Victoria Place Levelling Up Fund (Seaside Road to Grand Parade) Public Consultation Results</p> <p>To approve the East Sussex County Council response and report on the Eastbourne Town Centre Movement and Access Package Phase 2b public consultation, moving to complete the detailed design and construction of the Victoria Place section of the Terminus Road scheme.</p>	<b>KD</b>		Report, other documents may also be submitted	<p>Isobel Kellett 07513 833903</p>
28 Sep 2023	Cabinet	<p>Scrutiny Review of Equality and Inclusion in ASCH</p> <p>To consider and comment on the report of the People Scrutiny Committee and agree the response to the recommendations of the review.</p>			Report, other documents may also be submitted	<p>Rachel Sweeney 07561 267461</p>
28 Sep 2023	Cabinet	<p>East Sussex, Brighton &amp; Hove and the South Downs NPA Waste and Minerals Plan Review</p> <p>To recommend to Full Council that; the</p>	<b>KD</b>		Report, other documents may also be submitted	<p>Ed Sheath 01273 481632</p>

		modifications proposed to the Submission version of the Waste and Minerals Plan Review are published for statutory public consultation. These modifications are deemed necessary in order for the Plan to be found 'sound' and are in response to feedback received from the Planning Inspectorate following the Public Examination into the Plan in November 2022.				
28 Sep 2023	Cabinet	Report on the County Council's progress in becoming a carbon neutral council The agreed Notice of Motion covering ESCC's declaration of a climate emergency committed the County Council to: report annually on its progress towards the target of achieving carbon neutrality from its activities as soon as possible and in any event by 2050.			Report, other documents may also be submitted	Andy Arnold <i>01273 481606</i>
28 Sep 2023	Cabinet	Council Monitoring Quarter 1 To consider the Council Monitoring report for the first quarter of the financial year 2023/24 as part of the Council's Reconciling Policy, Performance and Resources (RPPR) budget monitoring process.			Report, other documents may also be submitted	Victoria Beard <i>07894 708914</i>
28 Sep 2023	Cabinet	Corporate Peer Challenge To consider the report and recommendations of the County Council Corporate Peer Challenge undertaken by the Local Government Association.			Report, other documents may also be submitted	Claire Lee <i>07523 930526</i>

28 Sep 2023	Cabinet	The Conservators of Ashdown Forest - 2022/23 Outturn Approval is required to agree the funding of the operational deficit on the Core Budget, as per the Ashdown Forest Act.			Report, other documents may also be submitted	Jill Fisher 01273 482542
28 Sep 2023	Lead Member for Strategic Management and Economic Development	Gatwick Airport Limited (GAL) - Gatwick Northern Runway Project (NRP) and the current Development Consent Order (DCO) application Consideration of the potential impacts of Gatwick's Northern Runway Project (NRP) on East Sussex, and how the Council will respond to application in the different stages of the Development Consent Order (DCO) process.	<b>KD</b>		Report, other documents may also be submitted	Lisa Simmonds, Tessa Sweet-Escott 0345 6080190, 0345 6080190
September 2023	Director of Adult Social Care and Health	Re-commission of the Direct Payments Support Service (DPSS) For the Director of Adult Social Care and Health to action the implementation of the re-commission of the Direct Payments Support Service (DPSS) including the award of the contract to the successful bidder, following Lead Member approval at the meeting which took place on 15 May 2023 .	<b>KD</b>		Report, other documents may also be submitted	Caroline Moyes 01273 336546
September 2023	Director of Communities, Economy and Transport	Hastings Public Realm and Green Connections Consultation and Preliminary Design To consider direct award of the Consultation, Preliminary Design and relevant surveys for the Hastings Public	<b>KD</b>		Report, other documents may also be submitted	Ellie McDaniel 01273 335464

		<p>Realm and Green Connections project to Arup. Arup worked on previous design work for this project, led and managed by Hastings Borough Council. This project has £9.834m of funding from Hastings Town Deal and £400k from the Local Growth Fund. This commission is valued at £700k.</p>				
3 Oct 2023	Lead Member for Adult Social Care and Health	<p>East Sussex Carers Centre - contract extension</p> <p>The contract for the East Sussex Carers Centre is currently held by Care for the Carers as our Strategic Partner delivering a range of services to carers in East Sussex.</p> <p>The current contract value is £3,291M over a term of 5.5 years. The service was procured in 2019, starting on 01/10/2019 with an option to extend for a further two years from April 2025.</p> <p>The first 5.5 years of the contract end on 31/04/2025 and, after review, it is proposed that the current contract is extended for a further two years until 31 March 2027. This will enable the successful partnership work between the Council, Care for the Carers and the NHS to continue and develop and allow time for the additional services to be fully implemented and reviewed.</p> <p>Future recommissioning options will be explored before a decision to tender the contract is made.</p>	<b>KD</b>		Report, other documents may also be submitted	Tamsin Peart 07881 282732



16 Oct 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Admission arrangements for community and voluntary controlled schools 2025-26- permission to consult Permission is sought to consult on the proposed admission arrangements for community and voluntary controlled schools in East Sussex for the 2025-26 school year. The School Admissions Code requires a consultation period of at least six weeks between October and January. Following this, the Lead Member will need to determine the admission arrangements at the meeting in February 2024 in line with the requirements of the School Admissions Code.	<b>KD</b>		Report, other documents may also be submitted	Jo Miles 01273 481911
16 Oct 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Revision of Home to School Transport policies The Lead Member is asked to approve the revised Home to School Transport policies, which, while in essence unchanged, have been re-formatted to contain additional information in line with the Department for Education (DfE) guidance published in June 2023.	<b>KD</b>		Report, other documents may also be submitted	Jo Miles, Alison Mills 01273 481911, 07701 020788
17 Oct 2023	Lead Member for Resources and Climate Change	Sidley Depot Site, Bexhill - Disposal of Freehold The site is currently vacant and surplus to operational requirements. We are seeking Lead Member approval to formally declare the site to be surplus, and to approve the disposal of the site. We then ask that the Chief Operating Officer be delegated authority to agree detailed terms with the	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Rebecca Lewis 07955 312371

		preferred purchaser.				
24 Oct 2023	Director of Adult Social Care and Health	<p>Approval of award of contract - Integrated Health and Wellbeing Service</p> <p>Following a tender process to commission an Integrated Health and Wellbeing Service, approval of award of contract is to be sought from the Director of Adult Social Care and Health.</p> <p>The Integrated Health and Wellbeing Service provides evidence-based support to enable people across East Sussex to make changes to their lifestyle to improve their health. Such changes include supporting residents to eat well, manage their weight, move more, quit smoking and drink less alcohol.</p>	<b>KD</b>		Report, other documents may also be submitted	Nicola Blake 01273 335060
October 2023	Chief Operating Officer	<p>Award of contract for Salary Sacrifice Lease Car scheme (Electric Vehicles)</p> <p>East Sussex County Council wants to introduce a Salary Sacrifice Lease Car scheme for electric vehicles. This will allow employees to access electric vehicles at a saving compared to conventional purchase. This will help employees to access greener transport and will therefore support the Council's climate emergency plans. It will also provide an attractive staff benefit, helping to aid recruitment and retention. The scheme will be run as a managed service by a private provider, in order to facilitate employee access to a range of</p>	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Nicholas Earley 01273 335061

		good quality vehicles which represent good value for money. The managed service will also ensure the council is compliant with all relevant HMRC legislation, and that the administrative burden for the authority is minimal.				
October 2023	Chief Operating Officer	<p>Telephony Services contract award Contract award (jointly with Brighton and Hove City Council, and Surrey County Council) of:</p> <ul style="list-style-type: none"> <li>• A Call Plan (the main telephone service)</li> <li>• A replacement Contact Centre telephony solution (including licences)</li> <li>• Implementation services (specialist knowledge and expertise)</li> <li>• Microsoft Teams telephony licences (enabling the dial pad and unified comms experience to be added to the existing Teams interface).</li> </ul> <p>Decision, as delegated at the 31 March 2023 meeting of the Lead Member for Resources and Climate Change.</p>	<b>KD</b>		Report, other documents may also be submitted	Matt Scott 07552 286752
October 2023	Chief Operating Officer	<p>Former Hindslands Playing Fields, Eastbourne Road, Polegate - Disposal of Freehold</p> <p>Disposal of the Former Hindslands Playing Fields, Eastbourne Road, Polegate by agreement of the final heads of terms for the sale of the two parcels of land as delegated by the r Lead Member for Resources and Climate Change in May 2023.</p>	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Rebecca Lewis 07955 312371

October 2023	Chief Operating Officer	Award of main contract for the extension of Robertsbridge Community College Special Educational Needs (SEN) facilities East Sussex County Council Children's Services propose to expand the current Special Educational Needs (SEN) facilities to accommodate an additional 12 full-time equivalent (FTE) pupils with Specific Learning Difficulties. This decision is to appoint a contractor for the building extension. The contractor will be appointed following the Council's Procurement and Tendering process under a Joint Contracts Tribunal (JCT) traditional contract.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Nigel Brown 07394 410630
October 2023	Chief Operating Officer	Award of Pre-Contract Services Agreement (PSCA) for the ESCC youth centres for The Joff, Peacehaven and Heathfield Youth Centre, Heathfield to appoint a contractor This is for pre contract services to enable a tender package to be prepared for works to The Joff Youth Centre, Peacehaven and Heathfield Youth Centre. The works will increase the number of regular positive activities and clubs available to young people aged 11 to 19 (up to 25 for young people with Special Educational Needs and Disabilities) in the areas.	<b>KD</b>		Report, other documents may also be submitted	Nigel Brown 07394 410630

7 Nov 2023	Cabinet	Reconciling Policy, Performance and Resources (RPPR) update - 2024/25 next steps and Medium Term Financial Plan To consider an update on the reconciling policy, performance and resources process for 2024/25, the next steps and the medium term financial plan	<b>KD</b>		Report, other documents may also be submitted	Victoria Beard 07894 708914
20 Nov 2023	Lead Member for Transport and Environment	Review of fees and charges for East Sussex County Council's statutory planning consultee roles The Council's Flood Risk Management and Transport Development Control teams perform statutory planning consultee roles, meaning that they have a legal obligation to respond to relevant planning application consultations. To improve the quality of applications that are received, a pre-application advice service is offered, which is a paid-for service. A review of the charges that are applied for this service has been undertaken and new charges are proposed together with an approach to lessening the burden/financial cost to the Council when it comes to providing flood risk/drainage advice to applicants to resolve matters associated with the development proposals.	<b>KD</b>		Report, other documents may also be submitted	Ed Sheath 01273 481632
21 Nov 2023	Lead Member for Adult Social Care and Health	Re commission of the Adult Drug and Alcohol Treatment Service The current contract to deliver drug and alcohol treatment in East Sussex ends in March 2025. The process to re-commission these services is a lengthy one in order to	<b>KD</b>		Report, other documents may also be submitted	Caz Kearton-Evans 07879 117579

		ensure we are able to identify a service which meets the needs of the East Sussex residents that use it, meets the outcomes set out by Central Government and provides value for money. The tendering section of the recommissioning process will begin in May 2024 with the new contract scheduled to begin in April 2025.				
28 Nov 2023	Lead Member for Resources and Climate Change	To approve the granting of a new Lease to the Trustees of the West Hills & District Community Centre The current Lease dated 12 March 2008 expires 11 March 2023 and it is proposed that ESCC grant the Trustees a new Lease for a period of 25 years which will allow the Trustees to be able to seek grant funding.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Joanne Johnston, Zoe Tweed 01273 336621, 07701 021868
November 2023	Chief Operating Officer	Hye House Farm, Crowhurst - Disposal of Freehold Hye House Farm, Crowhurst – Disposal of Freehold. The Chief Operating Officer will review the offers received for the different Lots following the marketing of the site as approved by the Lead Member for Resources and Climate Change in June 2023.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Rebecca Lewis 07955 312371
11 Dec 2023	Lead Member for Transport and Environment	Community Match - Etchingam The introduction of a 40mph speed limit between the eastern end of Etchingam and Hurst Green. The introduction of a 40mph speed limit between the western end of Etchingam and Burwash.			Report, other documents may also be submitted	Victoria Rojanachotikul 03456 080193

11 Dec 2023	Lead Member for Transport and Environment	<p>Response to Defra consultations on implementing Schedule 3 of the Flood and Water Management Act 2010</p> <p>Under the Flood and Water Management Act 2010, East Sussex County Council became the Lead Local Flood Authority (LLFA) for the county. The LLFA role includes a statutory consultee to major planning applications. Parts of the Flood and Water Management Act have never been implemented and this includes Schedule 3, which will introduce additional duties and burdens to the County Council, including the statutory role of Sustainable Drainage Systems (SuDS) Approval Body and Adopting Authority. The Government has recently indicated its intention to implement Schedule 3 and is due to consult on a series of documents in Autumn 2023, which will set out how Schedule 3 will work in practice, as well as setting out matters such as proposed transitional arrangements and any new burdens monies. The report to the Lead Member will set out the County Councils proposed response to this consultation.</p>			Report, other documents may also be submitted	Ed Sheath 01273 481632
15 Dec 2023	Director of Adult Social Care and Health	<p>Sexual Health Services Procurement Approve the award of the Specialist Sexual Health Contract that has been subject to competitive tender in line with the Lead Members decision to delegate the decision to the Director of Adult Social Care &amp; Health on 20 April 2023.</p>	KD		Report, other documents may also be submitted	Tony Proom 01273 335252